**REQUEST FOR QUOTATION  
SPECIFICATION OF STANDARD SERVICES**

**Procurement No:** **RFQ-27-SS001-23**

## Specification

### Background

The South Tarawa road improvement project implemented under the Kiribati Roads Rehabilitation Project (KRRP) was jointly funded by the World Bank, ADB, Australia and the Government of Kiribati. The project when completed in 2017, was handed over to the Government of Kiribati (MISE) to undertake the routine cleaning and maintenance tasks of the paved road networks and drainage. The routine and cleaning is funded from MISE’s annual development budget allocation and is outsourced to private contractors to provide the necessary services of cleaning the paved roadways and shoulders, drainage systems and weep-holes. The contract as now tendered would be for the year 2023.

### Requirements

All supporting documentation must be in English.

List of supporting documents required under this tender are as follows:-

1. Work Programme and activity schedule (daily/weekly/monthly) as outlined in **Table 1 of the Description of Work for Drainage** **Systems** including performance targets and resources such as manpower and equipment/tools to be used.
2. Work programme/plan and activity schedules (daily/weekly/monthly) as outlined in **Table 2 of the Description of Work for Roadways** including performance targets and resources such as manpower and equipment/tools to be used.
3. Cost breakdown and budget for cleaning Drainage Systems in (a) above.
4. Cost breakdown and budget for cleaning Roadways and related services in (b) above.
5. Certified valid Business and commercial licences.
6. Environmental Licence or evidence of ability to secure one.
7. Evidence of being free from taxes and social benefit obligations.
8. CVs of main or professional team members.
9. Evidence (photos or model numbers) of available plant, tools and equipment including safety gears to undertake the specified tasks.
10. Certified business registration

Other related services are:-

1. Disposal plan for the rubbish, sands and solid waste materials collected from the drains, roadways and roadsides.
2. Safety plans for road users and the contractor’s workers when undertaking the cleaning services.
3. Consultation with the public, authorities, agencies and other relevant bodies where necessary in regard to the efficient undertaking of the tasks.

### Delivery Time

The bidder should indicate how soon it could commence on the project and on the proposed Work programmes and Activity Schedules and agreed by the Client (MISE) but not beyond 2023.

## Description of the Services to be provided

*(This part should be supported with the detailed work programme/plan and schedules of activities including MELAD approved plans for disposing off wastes and materials collected or cleared from the U-drain and the road)*

**How to Tender**

Interested **Service Provider** can tender for **both** cleaning activities described in **Table 1** and **Table 2** together **OR** tender for activity in **Table 1** or **Table 2** **separately**. (Detail of cleaning activities are provided in Table 1 and Table 2 below under section **Cleaning Activities**).

Cleaning Activities

The Contractor shall be responsible for the following cleaning activities (depending on the lot). More details regarding the activities and their frequency of implementation can be found in the *Routine Road Maintenance Manual*. Copies of the manual are available with the Civil Engineering Section at MISE and will be provided upon request.

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| ***Table 1: Drainage System (Betio-Buota) or other sites where U-drains, outlets and soakpits are located.*** |
| **Drainage**   * **Cleaning U-drains**: Any sand, garbage, vegetation or other material is removed from the U-drains to allow water to flow freely away from the road. * **Cleaning culverts + outlets**: Any sand, garbage, vegetation or other material is removed from the pipe culverts and from inside and in front of the outlets so water can flow freely through them. * **Cleaning soak pits**: Any sand, garbage, vegetation or other material is removed from the soak pits to allow water to drain into the pits and soak into the ground. * **Waste disposal plan:** Plan including sites for disposing off all waste materials and sand collected from the U-drains. |
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| ***Table 2: Roadway and Management (Betio-Buota-Temaiku) Paved roads only*** |
| **Roadway**   * **Clearing the roadway**: Any sand, garbage, vegetation or other material is removed from the road surface, kerbs, bus bays and the footpaths to allow vehicles and pedestrians to pass easily. Holes in the kerbs are cleaned so water can flow through them to the drains. Swales are cleaned so water can flow through them. * **Cleaning weepholes**: Weepholes in seawalls and causeways are cleaned so water can drain freely and flow away from the road surface and shoulder. * **Controlling vegetation**: Vegetation encroaching onto the roadway is cut to avoid damage and improve drainage and visibility. Low hanging branches are cut to allow vehicles to pass safely. * **Repairing road shoulder**: Any depressions, rills or cuts in the road shoulder are filled with coral gravel and compacted. * **Waste disposal plan:** Plan including sites for disposing off all waste materials and sand collected or cleared from the road and road accessories. |

*Here, list all items to be Tendered*

*(This part may be replaced by a proprietary Service Provider description)*

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| --- | --- | --- | --- |
| Pos. | Description | Delivery Time (to be Tendered) | Price (to be Tendered) |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |